



ARIZONA DEPARTMENT OF REAL ESTATE

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LICENSE RENEWAL OR REINSTATEMENT QUESTIONNAIRE QUESTIONS & CERTIFICATION OF ANSWERS FORM LI-244

The Arizona Department of Real Estate ("Department") requires you to provide information in order to determine your qualifications and suitability to continue holding an Arizona Real Estate License, a Cemetery License, or a Membership Camping License, under Arizona Revised Statutes, Title 32, Chapter 20, and Title 4, Chapter 28, of the Arizona Administrative Code. (1.)

You must answer these questions and submit this completed form to the Department with your Application for License Renewal or Reinstatement. If you do not answer **EVERY** question, your Application will be considered incomplete and it will be returned to you unprocessed.

Under A.R.S. § 32-2108.01, the Department is required to fingerprint any natural person applying for a license and, when the applicant is an entity, any person exercising control of the entity who has not previously submitted a fingerprint card to the Department. The term "license" means the whole or part of any agency permit, certificate, approval, registration, public report, charter or similar form of permission required from the Department..

Be certain you understand the questions and that your answers are correct. Failure to answer these questions truthfully may result in disciplinary action including, but not limited to, suspension or revocation. (2.) In addition, you may be subject to a civil penalty. (3.)

If you answer "yes" to any question, please provide a signed, detailed statement describing the facts and circumstances, including the date, time and location of the incident or event. You must also provide the documents identified on the Document Checklist, Department Form #LI-400, available from the Department's offices or on its web page: www.re.state.az.us for the type of incident, offense, crime, judgment, or other action. You may include exculpatory or mitigating information, any evidence of rehabilitation, and any appropriate statement of remorse and acceptance of responsibility for the prior conduct.

SINCE ORIGINAL LICENSURE OR MOST RECENT LICENSE RENEWAL, WHICHEVER IS LATER, ...

1. Have you had a professional or occupational license or registration of any kind denied, suspended, restricted or revoked? ☐ Yes ☐ No
2. Have you had an administrative order or any other disciplinary action taken against any license issued to you by any local, state, or federal regulatory agency? ☐ Yes ☐ No
3. Have you voluntarily surrendered any license during the course of an investigation or disciplinary proceeding? ☐ Yes ☐ No
4. Have you entered into any consent decree, or had an injunction (either temporary or permanent), a suspension, an order, or a judgment issued which prohibited or restricted you from engaging in any profession or occupation? ☐ Yes ☐ No
5. Have you had any judgment or order entered against you by any court involving fraud, dishonesty, misrepresentation, unfair trade practice, or moral turpitude? ☐ Yes ☐ No
6. Have you had any judgment or order entered against you by any court arising out of the conduct of any business in real estate, cemetery property, timeshare intervals or membership campgrounds? ☐ Yes ☐ No
7. Have you had any Subdivision Public Report or Registration to Sell real estate, timeshares, cemetery lots, or campground memberships denied or suspended? ☐ Yes ☐ No
8. Has any real estate recovery fund, or similar fund, ever made a payment that was charged against you or against a business for which you were the qualifying party? ☐ Yes ☐ No
9. Are there any disciplinary hearings, or other administrative actions pending against ANY professional or occupational licenses you hold in Arizona or in any other state? ☐ Yes ☐ No

10. Have you held or do you hold ownership interest of ten percent or more or exercise control in any business, corporation, partnership, or limited liability company that would have to answer "Yes" to questions #1 through #9? If your answer is "yes," list on a separate page all of these businesses and your affiliation with each of them, and identify which question(s) would require a "yes" answer. ☐ Yes ☐ No

If you answered "Yes" to any question #1 through #10, submit a current certified license history from the licensing agency of each state in which you or the business(es) you identified in response to Question #10, is(are) now licensed or in which you or the business(es) were licensed at any time during the past five years.

IMPORTANT NOTE: Please read this carefully

You must disclose a conviction even if it was a result of a plea agreement or a plea of nolo contendere (no contest). You must disclose all convictions whether or not the plea or verdict was set aside, judgment or sentencing was deferred, the conviction against you was dismissed or expunged, or if you have been pardoned.

11. Have you been convicted of any **felony** in Arizona or any other state? ☐ Yes ☐ No
12. Have you been convicted of any **misdemeanor** in Arizona or any other state? ☐ Yes ☐ No
Note: You do not need to report minor traffic citations, which do not constitute a misdemeanor or felony offense. Conviction of D.U.I is not a minor traffic citation and must be reported.
13. Are you currently in a deferred period or a diversion program, or convicted of a Class 6 undesignated offense which has not yet been designated as a felony or misdemeanor to date of this application? ☐ Yes ☐ No
14. Are you currently incarcerated, paroled, or on probation because of any conviction? ☐ Yes ☐ No

CERTIFICATION OF ANSWERS

I certify, under penalty of perjury under the laws of the State of Arizona, that the foregoing answers and statements given in this application and any statement that I have attached are true and correct. I certify that at the time of the issuance of license I will be 18 years of age or older. I certify that, if licensed, I will not violate any provisions of the Real Estate Law nor abuse the privileges of a license.

Printed Name of Applicant

Signature of Applicant

Date

Upon approval of the application, a certification of licensure will be issued and mailed to your employing broker if you are actively licensed. The Department does not issue certificates of licensure to inactive status licensees.

(1) A.R.S. §§ 32-2123 (B)(4), (5) &(6), 32-2108 and A.A.C. R4-28-301; (2) A.R.S. § 32-2153 (B) (1); and (3) A.R.S. § 32-2160.01.